



Town of Mashpee

*16 Great Neck Road N.
Mashpee, Massachusetts 02649*

FINANCE COMMITTEE – PUBLIC SESSION
Mashpee Town Hall – Ockway Bay Meeting Room 2
Thursday, September 1, 2016 – 6:30 PM

CALL TO ORDER

PUBLIC COMMENT

APPROVAL OF MINUTES

- August 11, 2016

COMMUNICATIONS & CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

- Review & Approval of October Town Meeting Warrant – Draft #2
- Discussion regarding Finance Committee Report for October Town Meeting

LIAISON REPORTS

ADDITIONAL TOPICS

- This space is reserved for topics that the Chairman could not reasonably anticipate would be discussed.

UPCOMING FINANCE COMMITTEE MEETINGS

- September 15, 2016

ADJOURNMENT

Finance Committee
Minutes
September 1, 2016

Present: Chris Avis, David DelPonte, Mike Richardson, Oskar Klenert,
Jeffrey Pettengill, Sylvester Ryan

Meeting Called to Order by Chairman Avis at 6:34 p.m.
Mashpee Town Hall, Ockway Bay Meeting Room

PUBLIC COMMENT

None at this time.

MINUTES

August 11, 2016:

Motion made by Mr. DelPonte to approve the minutes of August 11, 2016 as presented.

Motion seconded by Mr. Pettengill.

VOTE: 5-0-1.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, abstained
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

NEW BUSINESS

Review & Approval of October Town Meeting Warrant – Draft #2:

In preparation for the Report of the Finance Committee, members of the Finance Committee reviewed and took action on the following articles contained in Draft #2 of the October 17, 2016 Annual Town Meeting Warrant dated August 18, 2016.

The Finance Committee is expected to finalize the warrant at their meeting of September 15, 2016. The final date to submit explanations for the Report of the Finance Committee is September 19, 2016. A tentative meeting is planned for Wednesday September 21, 2016 to review the report before it is submitted to the publisher on Friday, September 23, 2016.

All explanation submissions shall be directly forwarded to Christine Willander in the Board of Selectmen/Town Manager's Office at cwillander@mashpeema.gov. Ms. Willander will be compiling all data relative to the Report of the Finance Committee.

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #1: Retroactive Wages Explanation for Report: Avis

Motion made by Mr. DelPonte to support Article #1 of the October Town Meeting Warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #2: Quashnet School Window & Door Replacement Project
Explanation for Report: DelPonte

Motion made by Mr. DelPonte to support Article #2 of the October Town Meeting Warrant.
Motion seconded by Mr. Pettengill.

The estimate for the project is now \$1.2 million opposed to \$1.7 million dollars. In the MSBA grant program it is projected the Town would be reimbursed 37.95% or \$700,000. The School Department has voted to contribute \$500,000 toward the project and the Town would be funding approximately \$500,000 for the project. To obtain grant funding, the project must be approved in its entirety.

The motion was withdrawn by Mr. DelPonte and Mr. Pettengill, and the article was HELD for additional factual information, firm numbers and quotes. It was agreed Mr. Schmidt of the School Committee would be consulted with respect to this regard.

Article #3: Cable Access Receipts Reserved Fund Explanation for Report: Avis

Motion made by Mr. Richardson to support Article #3 of the October Town Meeting warrant.

Motion seconded by Mr. Pettengill.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

There was a question with regards to how the cable access funding is utilized.

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #4: Fire/EMS Reporting Upgrade Explanation for Report: Pettengill

Motion made by Mr. Richardson to support Article #4 of the October Town Meeting warrant.

Motion seconded by Mr. Pettengill.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

There was a question as to the amount of funds available for appropriation in the Ambulance Reserves Receipts Account.

Article #5: CPC – Annual 10% Reserves & Budgeted Reserve for Appropriation
Explanation for Report: Avis

Motion made by Mr. Richardson to support Article #5 of the October Town Meeting warrant.

Motion seconded by Mr. Klenert.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #6: CPC – Language amendment; Littleford property
Explanation for Report: DelPonte

Motion made by Mr. Richardson to support Article #6 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte.

VOTE: 5-1. Motion carries.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, no	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, (1)

Finance Committee
Minutes
September 1, 2016

Article #7: CPC MHS/Middle School Tennis & Basketball Court Reconstruction
Explanation for Report: Richardson

Motion made by Mr. Richardson to support Article #7 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #8: CPC K.C. Coombs Playground Improvement Project
Explanation for Report: Richardson

Motion made by Mr. Richardson to support Article #8 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

With regards to the two playground projects it was agreed the DPW would be requested to attend a future meeting to review detailed plans proposed for the projects as well as reviewing how expenses are determined.

Article #9: Quashnet School Playground Improvement Project
Explanation for Report: Richardson

Motion made by Mr. Richardson to support Article #9 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article # 10: CPC Historic District Signage Project
Explanation for Report: Ryan

Motion made by Mr. Richardson to support Article #10 of the October Town Meeting warrant.

Motion seconded by Mr. Ryan.

VOTE: 4-2. Motion carries

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, no	Mr. Richardson, yes
Mr. Klenert, no	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, (2)

Although the CPA does not expend a great deal of funds on historic purposes, there was concern if there is a declaration on historical property it may result in future ramifications. It was agreed this project would promote visitors and tourism in the Town of Mashpee. This project would be further reviewed with the Historical Commission to see if there is any connection with the Tribe.

Article #11: CPC Habitat for Humanity Funds for Additional Construction; 2 homes
Explanation for Report: DelPonte

Motion made by Mr. DelPonte to support Article #11 of the October Town Meeting warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

This project was previously funded by the CPC. Additional funding would result in a total award of \$50,000 per home.

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #12: Habitat for Humanity Solar Panel project; 2 homes
Explanation for Report: Ryan

Motion made by Mr. Ryan to support Article #12 of the October Town Meeting warrant.

Motion seconded by Mr. Pettengill.

VOTE: 5-1. Motion carries

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, no	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, (1)

Article #13: Waterways Committee Maintenance Dredge; Popponesset Approach Channel
Explanation for Report: Avis

Motion made by Mr. Klenert to support Article #13 of the October Town Meeting warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #14: Waterways Commission Maintenance Dredge 1916 Channel
Explanation for Report: Avis

Motion made by Mr. Klenert to support Article #14 of the October Town Meeting warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #15: Waterways Commission Dredge Permits for Great River/Little River Channel
Explanation for Report: DelPonte

Motion made by Mr. Richardson to support Article #15 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #16: Waterways Improvement Fund to DNR Equipment Expense Account
Explanation for Report: DelPonte

Motion made by Mr. Richardson to support Article #16 of the October Town Meeting warrant.

Motion seconded by Mr. Klenert.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

It was agreed a representative from the Planning Board would review the following articles with the Finance Committee;

Article #17: Amend Zoning Bylaw; Sight Obstruction
HELD for additional information

Article #18: Amend Zoning Bylaw; C-1 District
HELD for additional information

Article #19: Amend Zoning Bylaw; To reduce side and rear setbacks
HELD for additional information

Article #20: Amend Zoning Bylaw; Unless approved by the Conservation Commission
HELD for additional information

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #21: Amend General Bylaw; Proposed revisions to Noise Control
HELD, to review with Town Manager

Article #22: Amend General Bylaw; Use of Town Floats at Mashpee Public Access Ramps
Explanation for Report: Klenert

Motion made by Mr. DelPonte to support Article #22 of the October Town Meeting warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #23: To amend General Bylaw; Height of fencing around swimming pools
Explanation for Report: Klenert

Motion made by Mr. Richardson to support Article #23 of the October Town Meeting warrant.

Motion seconded by Mr. Klenert.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #24: Amend General Bylaw; Notice of Intent; additional language
Explanation for Report: Klenert

Motion made by Mr. DelPonte to support Article #24 of the October Town Meeting warrant.

Motion seconded by Mr. Richardson.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #25: Prohibit Single-Use Plastic Bags
Explanation for Report: Richardson

Motion made by Mr. Richardson to support Article #25 of the October Town Meeting warrant.

Motion seconded by Mr. DelPonte.

VOTE: 5-1. Motion carries

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, no	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, (1)

This may represent complications for the elderly and become a financial impact for a store owner.

Article #26: To Acquire a Donation of Land; 46 Arabic Avenue
HELD, questions to be deferred to the Town Manager

Article #27: To convey an easement to Southworth Willowbend, LLC for private irrigation/utility purposes
HELD, questions to be deferred to the Town Manager

The following articles were submitted by Petition;

Article #28: Road Taking; Winslow Drive & Holly Farm Drive
Explanation for Report: Avis

Motion made by Mr. Richardson to support Article #28 of the October Town Meeting warrant.

Motion seconded by Mr. Klenert.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Finance Committee
Minutes
September 1, 2016

Review & Approval of October Town Meeting Warrant – Draft #2:

Article #29: Road Taking; Windsor Way, Victoria Circle, Saxony Drive, Tudor Terrace and Sheffield Place etc.
Explanation for Report: Pettengill

Motion made by Mr. Richardson to support Article #29 of the October Town Meeting warrant.

Motion seconded by Mr. Avis.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Article #30: Road Taking; Leeward Lane
Explanation for Report; Pettengill

Motion made by Mr. Richardson to support Article #30 of the October Town Meeting warrant.

Motion seconded by Mr. Pettengill.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

The Finance Committee was directed to adhere to the schedule of dates required to complete the final draft of the Report of the Finance Committee. It was recommended the explanations be brief and simplified for ease of review. The deadline for explanations is September 19, 2016. All submissions shall be directed to Christine Willander, and copies of the explanations should be remitted to the Chairman of the Finance Committee and committee secretary.

LIAISON REPORTS

Liaison Assignments: Sylvester Ryan indicated he would assume responsibilities for the Recreation Department as an additional liaison assignment. This matter will be addressed at the next Finance Committee meeting.

Finance Committee
Minutes
September 1, 2016

UPCOMING FINANCE COMMITTEE MEETINGS

- September 15, 2016
Review & Approval of October Warrant
Assignments for Additional Explanations for the Report of Finance Committee
Liaison Assignments
- Future Agenda Topic: Unfunded Pension Liability

ADJOURNMENT

Motion made by Mr. Richardson to adjourn at 8:45 p.m.

Motion seconded by Mr. DelPonte.

VOTE: Unanimous. 6-0.

Roll Call Vote:

Mr. Avis, yes	Mr. DelPonte, yes	Mr. Richardson, yes
Mr. Klenert, yes	Mr. Pettengill, yes	Mr. Ryan, yes Opposed, none

Respectfully submitted,

Kathleen M. Soares
Finance Committee Secretary